



St. Joseph's Grammar School, Scoil Iósaef
58, Castlecaulfield Road, Donaghmore,
Co. Tyrone, BT70 3HE
Telephone: (028) 8776 1227

The Board of Governors invite applications for the posts of:

General Assistant (Level 1) (Special Educational Needs) (2 Posts)

Temporary until 30 June 2022

With ability to support IMS students through the medium of Irish

Hours: 30 hours per week

Salary: NJC pts 2 - 3 | £17,711 - £18,065 per annum pro rata

General Assistant (Level 1) (Special Educational Needs)

Temporary until 30 June 2022

Hours: 30 hours per week

Salary: NJC pts 2 - 3 | £17,711 - £18,065 per annum pro rata

Cleaner

Permanent

Hours: 24 hours per week

Salary: NJC Scale New SCP 4 £18,426 per annum pro rata £9.55 per hour

Building Supervisor (No Supervision)

Temporary until 31 July 2022

Hours: 25 hours per week - Flexible working pattern by agreement

Salary: NJC pts 5 - 6 | £19,312 - £19,698 per annum

Part-Time IT Technician Grade 2

Temporary until 30 June 2022

Hours: 22 hours per week - Flexible working pattern by agreement

Salary: NJC 5-6 £19,312 - £19,698 pro rata

Disclosure of Criminal Background:

If you have been appointed for a post that involves 'regulated activity' under the Safeguarding Vulnerable Groups (NI) Order 2007, St. Joseph's Grammar School will be required to undertake an Enhanced Disclosure of Criminal Background. Please note that you WILL be expected to meet the cost of an Enhanced Disclosure Certificate, which is currently £33. Details of how to make payment will be sent to you at the pre-employment stage.

Application packs are available from the school via email to Mrs A Rafferty, PA to the Principal, recruitment105@c2kni.net

Application forms must be returned by 12.00noon on Monday 21 June 2021 via email to recruitment105@c2kni.net

Postal or hand delivered application forms should arrive no later than 12.00noon on the closing date.

Faxed forms will not be accepted.

Late applications will not be accepted.

Only official St Joseph's Grammar School application forms will be accepted.

You must not alter the application form in any way and additional pages will not be accepted. Failure to adhere to these conditions may disqualify your application.

Closing date for submission of completed application forms is 12.00noon on Monday 21 June 2021.

A reserve list will be compiled for all posts.

St. Joseph's Grammar School, Donaghmore, is an Equal Opportunities Employer who welcome applications from all suitably qualified persons.