



**St. Joseph's Grammar School, Scoil Iósaef**  
**58, Castlecaulfield Road, Donaghmore,**  
**Co. Tyrone, BT70 3HE**  
**Telephone: (028) 8776 1227**

**The Board of Governors invite applications for the following posts:**

**Post 1: Study Hall Supervisor**  
*Temporary until 30 June 2021*

**Hours: 32.5 hours per week**

**Salary: NJC Scale New SCP 6 £19,171 per annum pro rata**

**Post 2: Cleaner**  
*Temporary until 30 June 2021*

**Hours: 24 hours per week**

**Salary: NJC Scale New SCP 4 £18426 per annum pro rata £9.55 per hour**

***Disclosure of Criminal Background:***

*If you have been appointed for a post that involves 'regulated activity' under the Safeguarding Vulnerable Groups (NI) Order 2007, St. Joseph's Grammar School will be required to undertake an Enhanced Disclosure of Criminal Background. Please note that you WILL be expected to meet the cost of an Enhanced Disclosure Certificate, which is currently £33. Details of how to make payment will be sent to you at the pre-employment stage.*

To receive an application pack, please telephone St. Joseph's Grammar School, 028 8776 1227 or alternatively email Mrs A Rafferty, PA to the Principal, [arafferty233@c2kni.net](mailto:arafferty233@c2kni.net) and include your name, postal address and contact telephone number.

**Postal or hand delivered application forms should arrive no later than 12.00noon on the closing date.**

**Faxed forms will not be accepted.**

**Late applications will not be accepted.**

**Only official St Joseph's Grammar School application forms will be accepted.**

**You must not alter the application form in any way and additional pages will not be accepted. Failure to adhere to these conditions may disqualify your application.**

**Closing date for submission of completed application forms is 12.00noon on 23 September 2020**

*St. Joseph's Grammar School, Donaghmore, is an Equal Opportunities Employer*